

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### 1. Details of the Institution

|                                      |  |
|--------------------------------------|--|
| 1.1 Name of the Institution          | KISHINCHAND CHELLARAM COLLEGE  |
| 1.2 Address Line 1                   | Vidyasagar Principal K.M.Kundnani chowk                                |
| Address Line 2                       | 124, Dinshaw Wachha Road, Churchgate.                                  |
| City/Town                            | MUMBAI   |
| State                                | MAHARASHTRA  |
| Pin Code                             | 400 020  |
| Institution e-mail address           | <a href="mailto:kccollege@rediffmail.com">kccollege@rediffmail.com</a> |
| Contact Nos.                         | 022 – 66 98 1000   |
| Name of the Head of the Institution: | Ms. MANJULA J. NICHANI   |
| Tel. No. with STD Code:              | 022 – 66 98 1025   |
| Mobile:                              | 9821316803   |

Name of the IQAC Co-ordinator:

Dr. (Mrs.) HEMLATA K. BAGLA

Mobile:

+91 9821420698

IQAC e-mail address:

kciqac@gmail.com

1.3 NAAC Track ID

MHCOGN10328

1.4 Website address:

[www.kccollege.edu.in](http://www.kccollege.edu.in)

Web-link of the AQAR:

<http://www.kccollege.edu.in/pdf/IQAC%20Report%202015%20-%2016.pdf>

1.5 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA   | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|--------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | A     | 4.27/5 | 2003                  | 5 years         |
| 2       | 2 <sup>nd</sup> Cycle | A     | 3.27/4 | 2009                  | 5 years         |
| 3       | 3 <sup>rd</sup> Cycle | A     | 3.41   | 2014                  | 5 years         |

1.6 Date of Establishment of IQAC : DD/MM/YYYY

22/11/2003

1.7 AQAR for the year (*for example 2010-11*)

2015 - 16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2014-15 dated submitted to NAAC on 18/11/2015

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Media Studies - a) Bachelor of Mass Media (BMM)  
b) Masters of Arts in Communication and Journalism (MACJ)  
c) Masters in Entertainment, Media and Advertisement (MAEMA)

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF MUMBAI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

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|  |                                 |                              |                                 |
|--|---------------------------------|------------------------------|---------------------------------|
| University with Potential for Excellence | <input type="text" value="--"/> | UGC-CPE                      | <input type="text" value="--"/> |
| DST Star Scheme                          | <input type="text" value="✓"/>  | UGC-CE                       | <input type="text" value="--"/> |
| UGC-Special Assistance Programme         | <input type="text" value="--"/> | DST-FIST                     | <input type="text" value="--"/> |
| UGC-Innovative PG programmes             | <input type="text" value="--"/> | Any other ( <i>Specify</i> ) | <input type="text" value="--"/> |
| UGC-COP Programmes                       | <input type="text" value="--"/> |                              |                                 |

**2. IQAC Composition and Activities**

|   |                                 |
|---|---------------------------------|
| 2.1 No. of Teachers   | <input type="text" value="08"/> |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="02"/> |
| 2.3 No. of students   | <input type="text" value="01"/> |
| 2.4 No. of Management representatives                             | <input type="text" value="02"/> |
| 2.5 No. of Alumni   | <input type="text" value="01"/> |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="01"/> |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="01"/> |
| 2.8 No. of other External Experts                                 | <input type="text" value="01"/> |
| 2.9 Total No. of members  | <input type="text" value="17"/> |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="20"/> |

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Alumni  Students/ Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Stress alleviation through Yoga and Meditation
2. Advanced computer literacy

2.14 Significant Activities and contributions made by IQAC

Annexure – I

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action | Achievements |
|----------------|--------------|
| Annexure – II  |              |

\* Attach the Academic Calendar of the year as Annexure. – III

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

----Not Applicable----

**Criterion – I****1. Curricular Aspects**

## 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    | 07                            | --   | --                                  | --   |
| PG                     | 13                            | --   | 13                                  | --   |
| UG                     | 15                            | --   | 06                                  | 21   |
| PG Diploma             | --                            | --   | --                                  | --   |
| Advanced Diploma       | --                            | --   | --                                  | --   |
| Diploma                | --                            | --   | --                                  | --   |
| Certificate            | 10                            | --   | 10                                  | 10   |
| Others                 | --                            | --   | --                                  | --   |
| <b>Total</b>           |                               |  |                                     |  |

|                   |    |    |    |    |
|-------------------|----|----|----|----|
| Interdisciplinary | 10 | -- | 10 | 10 |
| Innovative        | 10 | -- | 10 | 10 |

1.2 (i) Flexibility of the Curriculum: **CBCS** / Core/Elective option / Open options

## (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 28                   |
| Trimester | --                   |
| Annual    | --                   |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

## 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. As per University regulation teachers are members of the Syllabus Revision Committee.

## 1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |            |                  |                      |            |        |
|------------------------------------|------------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total      | Asst. Professors | Associate Professors | Professors | Others |
|                                    | 67 Aided   | 36 Aided         | 30 Aided             | 01         | -      |
|                                    | 22 Unaided | 22 Unaided       | -                    | -          | -      |

2.2 No. of permanent faculty with Ph.D. 36 Aided & 02 Unaided

|   |                  |   |                      |   |            |   |                 |   |       |   |
|---|------------------|---|----------------------|---|------------|---|-----------------|---|-------|---|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors |   | Associate Professors |   | Professors |   | Others/ FIP/L.V |   | Total |   |
|   | R                | V | R                    | V | R          | V | R               | V | R     | V |
|   | 02               | - | -                    | - | -          | - | 04              | - | 06    | - |

2.4 No. of Guest and Visiting faculty and Temporary faculty - 85 02

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level | University level | College level |
|------------------|---------------------|----------------|-------------|------------------|---------------|
| Attended         | 05                  | 40             | 09          | 54               | 23            |
| Presented papers | 01                  | 07             | -           | 05               | 05            |
| Resource Persons | 01                  | -              | 02          | 16               | 04            |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

We continued with the innovative processes initiated in the previous years. In addition, a Certificate Programme for Commerce and Arts (CPCA) was started on the lines of the Science Honors Programme (SHP).

2.7 Total No. of actual teaching days during this academic year 180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Photocopy + Class tests  
Open Book

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

|                             |    |
|-----------------------------|----|
| BOS                         | 03 |
| Syllabus Revision Committee | 06 |

2.10 Average percentage of attendance of students 70%

2.11 Course/Programme wise  
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division |     |    |    |   |   |
|------------------------|--------------------------------|----------|-----|----|----|---|---|
|                        |                                | O        | A   | B  | C  | D | E |
| T.Y.B.A                | 198                            | 45       | 63  | 34 | 20 | 9 | 5 |
| T.Y.B.Com              | 236                            | 16       | 125 | 69 | 14 | 2 | - |
| T.Y.B. Sc              | 206                            | 47       | 89  | 24 | 13 | 2 | - |
| T.Y.B.A.F              | 66                             | 29       | 31  | 4  | -  | - | - |
| T.Y.B.B.I              | 52                             | 4        | 29  | 16 | 1  | - | - |
| T.Y.B.FM               | 68                             | 09       | 52  | 6  | -  | - | - |
| T.Y.B.M.S              | 69                             | 16       | 45  | 4  | 1  | - | - |
| T.Y.B.Sc (I.T)         | 61                             | 14       | 29  | 6  | 2  | - | - |
| T.Y.B.M.M              | 68                             | 2        | 32  | 25 | 8  | 1 | - |
| M.A.C.J                | 40                             | -        | 18  | 16 | 5  | - | - |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC undertakes the following activities which helps to monitor and evaluate the teaching learning process

1. Result Analysis
2. Performance Enhancement Programme and Student Nurturing Programme (SNP) organising seminars, conferences and inviting resource persons for the same.
3. Encouraging research for teachers and students.
4. Publishing 'Srujan' & 'Jigyasa' which are research journals for teachers and students respectively.



### 2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 03                                  |
| UGC – Faculty Improvement Programme            | 02                                  |
| HRD programmes                                 | -                                   |
| Orientation programmes                         | 01                                  |
| Faculty exchange programme                     | -                                   |
| Staff training conducted by the university     | -                                   |
| Staff training conducted by other institutions | -                                   |
| Summer / Winter schools, Workshops, etc.       | -                                   |
| Others (Short Term Course)                     | -                                   |

### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 40                            | 03                         | 01   | -                                      |
| Technical Staff      | 45                            | 01                         | 01   | -                                      |

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- “Anubhav” - A forum for sharing the research experiences of teachers is organised under the aegis of H(S)NC Board.
- “Srujan”, a peer reviewed Research Journal with ISSN Number to publish theme based papers and articles, has since become an intercollegiate Journal.
- Encouraging departments to organize seminars in new thrust areas.
- Encouraging departments to inculcate research culture among students by giving them innovative projects under the banner of SHP & CPCA.
- Encouraging teachers to take up more URG /UGC minor and major research projects.
- Having more laboratories for PG Research and getting University recognition for the same.

##### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 1         | -       | --         | --        |
| Outlay in Rs. Lakhs | 9,38, 800 |         | --         | --        |

##### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 1         | 1       | 1          |           |
| Outlay in Rs. Lakhs | 1,50,000  | 90,000  | 4,50,000   |           |

##### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 16            | 10       | -      |
| Non-Peer Review Journals | -             | -        | -      |
| e-Journals               | -             | -        | -      |
| Conference proceedings   | -             | 07       | -      |

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   |               |                            |                        |          |
| Minor Projects   |               |                            |                        |          |
| Interdisciplinary Projects   |               |                            |                        |          |
| Industry sponsored   |               |                            |                        |          |
| Projects sponsored by the University/ College                        | 5 (2015 – 16) | URG                        | 1,35,850               |          |
| Students research projects (other than compulsory by the University) |               |                            |                        |          |
| Any other(Specify)   | 2015- 16      | Asiatic Soc                | 40,000                 |          |
| Total  |               |                            |                        |          |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              | 3             | 02       | --    | 02         | 19      |
| Sponsoring agencies | --            | --       | --    | --         | --      |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency (UGC  
URG)

NIL

From Management of  
University/College (SHP)

Rs. 1,35,850/-

Total

Rs. 1,35,850/-

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | --     |
|                | Granted | --     |
| International  | Applied | --     |
|                | Granted | --     |
| Commercialised | Applied | --     |
|                | Granted | --     |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 2     | -             | -        | 01    | -          | 01   | -       |

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

09  
20

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF -- Project Fellows -- Any other --

3.21 No. of students Participated in NSS events:

University level 190 State level 08  
National level 01 International level --

3.22 No. of students participated in NCC events: Not Applicable

University level 08 State level 07  
National level 05 International level --

3.23 No. of Awards won in NSS:

|                  |    |                     |    |
|------------------|----|---------------------|----|
| University level | 02 | State level         | 01 |
| National level   | -- | International level | -- |

3.24 No. of Awards won in NCC:

|                  |    |                     |    |
|------------------|----|---------------------|----|
| University level | 02 | State level         | -- |
| National level   | -- | International level | -- |

3.25 No. of Extension activities organized

|                  |    |               |    |  |
|------------------|----|---------------|----|--|
| University forum | 20 | College forum | 20 |  |
| NCC              | -- | NSS           | 30 | Any other                              |
|                  |    |               |    | Rotract Club Farmer Empowerment Scheme |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Swachh Bharat Abhiyan, Swachh Vidyalaya Project at Ghatim Navghar
- Constructed 05 Toilets, One water fetching area, Ghat for Ganapati Visarjan, E-education, Kitchen Farming and Farmers Market , Vocational Training , Blood Donation (377)
- Farmers Empowerment Campaign
- Talent Hunt 2015
- Happiness Hour
- Roshni 2016
- Arogya Mela- Mega Medical Camp
- Pasti se Pustak
- Period of Sharing
- No Honking Campaign

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing                  | Newly created | Source of Fund | Total                     |
|---|---------------------------|---------------|----------------|---------------------------|
| Campus area   | 1958.21<br>m <sup>2</sup> | -             | -              | 1958.21<br>m <sup>2</sup> |
| Class rooms   | 31                        | -             | -              | 31                        |
| Laboratories  | 21                        | -             | -              | 21                        |
| Seminar Halls   | 02                        | -             | -              | 02                        |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. |                           |               |                |                           |
| Value of the equipment purchased during the year (Rs. in Lakhs)             |                           |               |                |                           |
| Others  |                           |               |                |                           |

#### 4.2 Computerization of administration and library

- Library is fully computerized.
- Library software is LIBSYS.
- Books and memberships are bar coded.

#### 4.3 Library services:

|                  | Existing |         | Newly added |        | Total |         |
|------------------|----------|---------|-------------|--------|-------|---------|
|                  | No.      | Value   | No.         | Value  | No.   | Value   |
| Text Books       | 67203    | 275463  | 1274        | 348825 | 68477 | 3124288 |
| Reference Books  | 6886     | 1055324 | 76          | 92547  | 6962  | 1147871 |
| e-Books          |          |         |             |        |       |         |
| Journals         |          |         |             |        |       |         |
| e-Journals       | 70       |         | 70          | 71394  | 70    | 71394   |
| Digital Database | 4500     |         |             |        |       |         |
| CD & Video       |          |         |             |        |       |         |
| Others (specify) | NLIST    | 20000   |             | 20000  |       | 20000   |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 200             | 07            | 04       | 01               |                  |        | 23          | 00     |
| Added    | 00              | 00            | 00       | 00               |                  |        | 00          | 00     |
| Total    | 200             | 07            | 04       | 01               |                  |        | 23          | 00     |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and Internet access is available to faculty in the common room, departments, library and some classrooms. Faculty can also access Inflibnet resources through the password provided to them. Students can access Inflibnet resources by approaching the Librarian who then provides them with the access password. The teachers were provided with a training workshop conducted by the IQAC on the use of smart boards. An assistant from the supplier of smart boards was available in the college to help the teachers to overcome initial hiccups.

#### 4.6 Amount spent on maintenance in lakhs :

|  |                  |
|--|------------------|
| i) ICT                                   | ----             |
| ii) Campus Infrastructure and facilities | 2,22,388         |
| iii) Equipments                          | 44,901           |
| iv) Others                               | 9,46,751         |
| <b>Total :</b>                           | <b>12,14,040</b> |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC took the following initiatives:

1. Recommended appointment of a Career Counsellor
2. Organized Orientation Programmes for all First year students
3. Organized placement drives
4. Held a Seminar to acquaint students about the semester system
5. Aided smooth conduct of entire admission process
6. Issued letters of Recommendation to students seeking admission abroad
7. Responded to the feedback on the students from potential employees
8. Redressed students' grievances
9. Permitted deserving students to pay fees in instalments

#### 5.2 Efforts made by the institution for tracking the progression

Several committees have been formed where student representation is compulsory. The Student Support Committee also helps in this.

#### 5.3 (a) Total Number of students

| UG   | PG  | Ph. D. | Others |
|------|-----|--------|--------|
| 3674 | 349 | 16     | 07     |

#### (b) No. of students outside the state

263

#### (c) No. of international students

02

|     |      |       |       |      |       |
|-----|------|-------|-------|------|-------|
| Men | No   | %     | Women | No   | %     |
|     | 2814 | 42.06 |       | 3876 | 57.94 |

|                  | This Year |    |    |                      |                          |       | Last Year |    |    |                      |                          |       |
|------------------|-----------|----|----|----------------------|--------------------------|-------|-----------|----|----|----------------------|--------------------------|-------|
|                  | General   | SC | ST | OBC/<br>SBC/<br>VJNT | Physically<br>Challenged | Total | General   | SC | ST | OBC/<br>SBC/<br>VJNT | Physically<br>Challenged | Total |
| Degree (Aided)   | 2110      | 22 | 04 | 32                   | 17                       | 2181  | 2124      | 32 | 2  | 32                   | --                       | 2190  |
| Degree (Unaided) | 1435      | 28 | 04 | 22                   | 04                       | 1493  | 1275      | 20 | 3  | 17                   | --                       | 1315  |
| PG (Aided)       | 29        | 02 | -- | 02                   | --                       | 33    | 26        | 2  | -- | 1                    | --                       | 29    |
| PG (Unaided)     | 347       | 01 | -- | --                   | 03                       | 351   | 270       | 1  | -- | --                   | --                       | 271   |



Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Informal coaching for GMAT, GRE, CAT, CSIR, IFS, CA, CS, JNU, IIT, TISS, HCU, PET and Civil services is imparted by faculty members. Multi skill developments workshops are conducted for the students to prepare them for industry jobs in the industry.

No. of students beneficiaries

5.5 No. of students qualified in these examinations N.A.

|             |                      |           |                      |      |                      |        |                      |
|-------------|----------------------|-----------|----------------------|------|----------------------|--------|----------------------|
| NET         | <input type="text"/> | SET/SLET  | <input type="text"/> | GATE | <input type="text"/> | CAT    | <input type="text"/> |
| IAS/IPS etc | <input type="text"/> | State PSC | <input type="text"/> | UPSC | <input type="text"/> | Others | <input type="text"/> |

5.6 Details of student counselling and career guidance

**Personal Counselling (PC) :** In the academic year 2015-2016 a total of 41 students came for counselling. Counselees came in expressing concern regarding behavioural problems such as they were unable to manage stress, concentration issues. A case of severely repressed anger leading to self harm was dealt with. Motivation was also a major problem with quite a few counselees. This year many counselees came up with relationship issues with their family members' friends or special friends. Many counselees came up with emotional issues of feeling lonely and a few having mood swings. A few counselees came in with adjustment issues in college. They found difficulty in making friends or participation in various activities. A few counselees came to seek help for scheduling. A couple of counselees were dealing with self harm issues and a gender identity case was recorded.

Cognitive-Behavioural therapy, NLP, Writing therapy, Affirmations are the therapeutic modalities used during the session.

A workshop on emotional intelligence was conducted with the T.Y.B.A. psychology students.

**General Counselling (GC):** Personal Interviews and interaction with parents was the first step to understand the student's problems, aptitude and goals. Then an overview of the plethora of careers, professions and businesses was given to the students. Interaction with industry experts in the fields students were interested were organised on one on one basis. Students were encouraged to research on their own first to acquire knowledge of the fields they were trying to opt for and thereafter look for job opportunities as well as entrepreneurial and professional possibilities open to them in the future. The students were also encouraged to look at pay structures to understand the earning capacity of a given career. Apart from that constant interaction from their first year to their final year in college was encouraged to strengthen their belief in the career path they had chosen.

No. of students benefitted

PC: 39  
GC: 200

### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 21                              | 1190                            | 272                       | 09                        |

### 5.8 Details of gender sensitization programmes

Know your rights workshop with Adv. Nausheen Yousuf

Organised in collaboration with Majlis, a feminist legal organisation in Mumbai, this day long programme aimed at educating and disseminating information about laws and legal avenues available to women in the areas of matrimonial rights, violence and sexual harassment at workplace. The audience comprised a group of seventy students from different streams.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

|  | Number of students | Amount  |
|--|--------------------|---------|
| Financial support from institution                                   | 111                | 168800  |
| Financial support from government                                    | 128                | 1397720 |
| Financial support from other sources                                 | 105                | 717205  |
| Number of students who received International/ National recognitions | 01*                |         |

\*NSS student participated in republic day parade

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: None

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**VISION**

To emerge as a centre of academic excellence aiming at value based holistic development of students equipped for global challenges

**MISSION**

- To disseminate quality education
- Foster academic excellence
- Develop attitudes conducive to lifelong learning

#### 6.2 Does the Institution has a management Information System?

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The syllabus set by the University is followed by the college. Many of the Teachers are members of the highest bodies of the University like the Senate, Academic Council, Boards of studies and Syllabus Revision Committees. The college conducts several workshops on syllabus revision and teachers contribute to knowledge enhancement and Curriculum development. In addition, the college has also introduced Certificate Courses, the syllabus for which is drafted by our faculty members in contribution with experts and students.

##### 6.3.2 Teaching and Learning

To facilitate and enhance the teaching-learning process, the college has installed smart boards in several classrooms. This is a valuable addition to the chalk-and-talk method and makes lectures more interactive. Classroom learning is supplemented through field and industrial visits, student seminars and conferences. Student-centric programmes like Science Honors Programme (SHP), Certificate Programme for Commerce and Arts (CPCA), Student Nurturing Programme, Certificate Course in Gender Studies, New certificate courses for B.Com students in addition to existing ones. Performance Enhancement Programme (PEP), etc promote research culture and academic excellence. Teachers and students are also encouraged to publish their research findings in quality journals.

##### 6.3.3 Examination and Evaluation

Apart from the Semester-end examinations, the other modes of testing include internal assessment tests, class tests, assignments, projects and Performance Enhancement Programme (PEP).

#### 6.3.4 Research and Development

With view to support a Strong research in the institution, teachers are encourage to take up research project. Five projectes totalling Rs. 1.35 lakhs and one project for Rs. 1. 7. Lakhs were sanctioned to our teachers by the University of Mumbai and UGC respectively. Then teacher are also given encouragement and support to attend, publish and present research papers in seminars and conferences. Teachers pursuing doctoral research are encouraged to take leave under FIP. The SHP targets student research while ‘Anubhav’ provides a platform for teachers to share research opinions. ‘Srujan’ and ‘Jigyasa’ are college publications that help teachers and students respectively to publish their research work. Srujan has since acquired in ISSN Number and has evolved as a Peer reviewed journal, Several teachers are engaged in active research and have received grants from various agencies for major and minor research projects. Anubhav and Srujan have become intercollegiate forums. CPCA has helped students carry out in depth research under the guidance of teacher mentors.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

More than 1300 New books and 70 Journals were added to the library to augment existing resources. Some equipment was purchased and annual maintenance of existing technology, instruments and infrastructure was undertaken. Subscription to various new e-journals were continued.

#### 6.3.6 Human Resource Management

The college encourages teachers pursuing doctoral research to avail of FIP leave. Registration fees for attending seminars and conferences are reimbursed by the college. Admission is given to children of both teaching and non-teaching staff. The fees of the children of non-teaching staff are also waived. There is a staff welfare scheme, the Pat Pedhi programme and mediclaim facilities provided to the non-teaching staff. Mementos and awards during the Annual Day programme are also given to meritorious teaching and non-teaching staff to acknowledge their contribution to the institution. Non-teaching staff as well as their wards are encouraged to avail the facility of the Language Laboratory free of charge. Teachers are encouraged to attend Faculty Development programme. The College also conducted two day Faculty Development Workshop entitled “Engaging Pedagogies in Teaching”.

#### 6.3.7 Faculty and Staff recruitment

The recruitment guidelines set down by the University and the UGC for teaching and non-teaching staff are meticulously followed. In the unaided courses, eminent faculty and industry experts are invited to deliver regular and guest lectures. Competitive remuneration is paid to attract and retain faculty.

### 6.3.8 Industry Interaction / Collaboration

Industry experts are invited to deliver guest lectures to the students. Internships, lab and industrial visits, and orientation by experts are other ways in which the college collaborates with the industry. The college has collaboration with NGOs like Majlis, resource centres like Akshara, linkages with Deakin University, Australia, University of Pennsylvania. The institution invites industry experts such as Seed Infotech, Ark Solutions, EBTS – Enterprise Building Training Solution, etc to interact with students through workshops.

Two day National Conference “Energy Audit for Educational Institution” was organised by the K.C College. The Conference was very well reviewed on number of colleges such as Jai Hind College, Birla College, K.J. Somaiya College, Jhunjhunwala College, B.N. Bandodkar College, Joshi Bedekar College participated

### 6.3.9 Admission of Students

The admission procedure is as per the university rules and regulations. The procedure is transparent and merit lists are displayed as per the admission calendar of the university. Despite being a Sindhi Minority Educational Institution, meritorious students from other communities are also admitted widely to the institution. Wards of non teaching staff are admitted free of cost in both aided and unaided courses. The college adheres to the reservation system.

### 6.4 Welfare schemes for

|              |    |
|--------------|----|
| Teaching     | 02 |
| Non teaching | 10 |
| Students     | 03 |

### 6.5 Total corpus fund generated

Rs. 12,13, 327

### 6.6 Whether annual financial audit has been done

Yes  No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                      | Internal |                    |
|----------------|----------|----------------------|----------|--------------------|
|                | Yes/No   | Agency               | Yes/No   | Authority          |
| Academic       | Yes      | University of Mumbai | Yes      | Head of Department |
| Administrative | Yes      | University of Mumbai | Yes      | IQAC               |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-----Not Applicable-----

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-----Not Applicable-----

6.11 Activities and support from the Alumni Association

The Alumni Association is actively involved in the activities of the college. It has helped the college in fund-raising. Some prominent alumni are part of the Quality Assurance Cell, which is the parent body of the IQAC. Some alumni offer scholarships to meritorious students while others offer to sponsor the fees of some underprivileged students pursuing unaided courses. One of our alumni also provides coaching inputs to our sportspersons. Some of the ex-students also come back to talk to the current students and share their experiences. Some alumni of the department of I.T become project guides to the third year B.Sc. I. T students. Alumni often place meritorious students in their own organisation.

6.12 Activities and support from the Parent – Teacher Association

The members of the Parent-Teacher Association help the college by providing valuable feedback on the functioning of the college. They also bring their valuable expertise to the institution in the form of guest lectures, training and other sessions. They assist with field trips, fund visits, and help the college in raising funds.

6.13 Development programmes for support staff

The college conducted a disaster-management programme and a fire-drill demonstration for the support staff. The Certificate Course in Computer Literacy was started the previous year for the Class IV Staff was continued.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

A National Level Energy Audit Seminar was held to spread awareness about energy conservation and other related areas. All activities which were initiated earlier like the following were continued with renewed vigour.

- Mosquito repellent plants were planted.
- Energy and water audit was conducted.
- Greening of the college was undertaken.
- Vermiculture pits were installed.
- Reuse, Recycle, Replenish followed in all aspects
- No-Plastic Day is observed and use of plastic is discouraged.
- Separate dustbins for wet and dry waste provided in all classrooms.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

|   |
|---|
| <p>Academics:</p> <ul style="list-style-type: none"><li>• Introduction of New courses and innovative Certificate Courses</li></ul> <p>Pedagogy:</p> <ul style="list-style-type: none"><li>• Peer learning and Peer tutoring</li><li>• Experiential and participatory pedagogy</li><li>• Heritage Walk and Master class</li><li>• Field visits to Financial Institutions, Places of Historical Importance</li><li>• Peer review of assignments</li><li>• Screening of films</li><li>• Study tours to Museums, Fishing: University, HPCL</li></ul> <p>Research:</p> <ul style="list-style-type: none"><li>• Collaborative research projects with civil society groups in the area of Women's rights.</li><li>• Making documentary films on social and political issues</li><li>• Interdisciplinary research under SHP</li><li>• Interdisciplinary research under CPCA</li><li>• Innovative research project under guidance of Alumni</li></ul> <p>Outreach Programmes:</p> <ul style="list-style-type: none"><li>• Bone marrow donor Registry started</li><li>• Platelet donor Registry</li><li>• Solar lamps distributed in Karvale Village</li><li>• Spreading awareness on HIV/AIDS</li><li>• Holding a farmers' market to sell the produce grain by students.</li><li>• Lending and caring hand to senior citizens and to children suffering from Thalassemia through the programme, Anandotsav</li></ul> <p>Infrastructure:</p> <ul style="list-style-type: none"><li>• Installation of interactive 'Smart' Boards</li><li>• Electronic notice board installed</li><li>• INFLIBNET' introduced in library</li><li>• CCTV Cameras installed to strengthen security of college</li><li>• Ramp and hand railings have been constructed for the physically challenged students.</li><li>• Construction of a Language Laboratory</li><li>• Creation of a Media Laboratory</li></ul> |
|---|

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

|  |
|--|
| <ul style="list-style-type: none"><li>• To Strengthen Alumni</li><li>• Computer Literacy Certificate Programme</li><li>• More Efficient use of Language Lab.</li><li>• One day National Seminar of Facilitating Research at Undergraduate level</li><li>• Formation of new QAC</li><li>• Conducting Workshops for Teaching Staff, students and administrators in association with Deakin University, Australia and Every Nation.</li></ul> |
|--|

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Gender Issue Cell Activities
- Rotaract Club Activities
- CPCA: Certificate Programme for Commerce and Arts (CPCA Activities)  
Annexure – IV

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

**Environmental awareness is created by KC's Nature and Environment Committee (KCNEC):**

- KCNEC publishes an annual Newspaper called 'Environmental Space' and organises an annual festival 'Nature Fiesta'
- Films and documentaries on Ecological issues are scripted and produced by students.
- Green audit of campus carried out (water and energy audit).
- Energy conservation measures for lighting undertaken and air-conditioners are set at 25° C
- Water economizing faucets have been installed to conserve water
- Recycling and reuse of water has been carried out.
- Efforts are made for 'Carbon Neutrality'
- Tree plantation drives undertaken
- Hazardous waste and e-waste management has been carried out
- Eco – friendly Ganeshas, Diwali Lamps, Kandeels, Cards.
- Paper Recycling workshop
- Best out of waste activities
- Beach cleaning drive
- Nature trails
- 100% Sanitation facility for Karwale village
- Installing Sanitary Pad Vending Machine in the Girls Common Room.
- Climate Summit – Model United Nations 2016

7.5 Whether environmental audit was conducted?

Yes

No

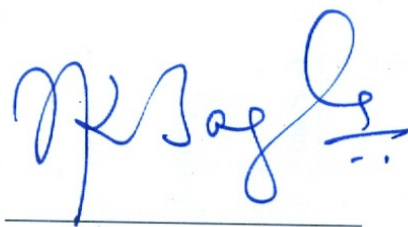
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- A Gender Audit was carried out by including the entire human resources of the college – Students, teacher and non-teaching staff.
- SWOC Analysis : Please refer to Annexure - V

## 8. Plans of institution for next year

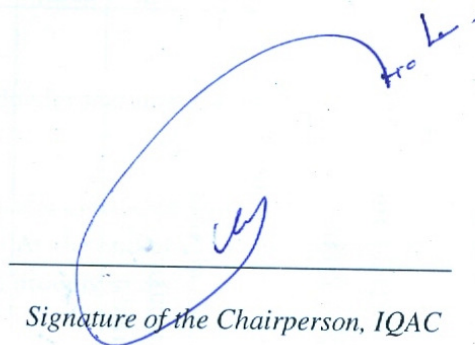
- Applying for permission to start new courses –M. Com. in Advanced Accountancy , B. A in Film, Television and New Media Production.
- Diploma in Sports Management.
- International seminars on Gender.
- IQAC seminar sponsored by NAAC on Academic Audit.

Name :- Dr. (Mrs.) Hemlata K. Bagla



Signature of the Coordinator, IQAC

Name :- Ms. Manjula J. Nichani



Signature of the Chairperson, IQAC

\*\*\*

**IQAC Activities  
2015 – 2016**

| <b>Sr. No.</b> | <b>Activities</b>   | <b>Day</b>   | <b>Event Information</b>  | <b>Remarks</b>  |
|----------------|---|--|---|---|
| 1.             | Academic Audit Committee  | 15 <sup>th</sup> September, 2015                               | Dr. Vijay Pandharipande<br>Dr. B.S. Madhukar<br>Dr. S.V. Birajdar   | The whole exercise was conducted smoothly   |
| 2.             | Submission of Annual Quality Assurance Report                             | 18 <sup>th</sup> November , 2015                               |   | 2014 - 2015   |
| 3.             | Workshop on Engaging Pedagogies in Teaching                               | 17 <sup>th</sup> – 18 <sup>th</sup> November, 2015 (2 Days )   | Mr. Ajit Kamath<br>Mr. Mrunal Lamge                                 | 31 faculty Members participated in the workshop   |
| 4.             | Certificate Programme on Enhancing Computer Skills for Non-Teaching Staff |  | Ms. Geeta Brijwani<br>Ms. Vimla Rani was the resource person        | 17 members participated and 9 members completed advanced certificate programme  |
| 5.             | Yoga and Meditation Sessions  | 4 <sup>th</sup> – 7 <sup>th</sup> February, 2016               | Art of Living   | This workshop helped the participants handle stress better  |
| 6.             | Yodha Sanyasi Swami Vivekananda   | 17 <sup>th</sup> February, 2016 (Two Hours)                    | Vivekananda Youth Connect Group<br>Mr. Damodar Ramdasi              | 660 students and teachers attended the conference were able to appreciate the leadership traits and values espoused by Swami Vivekananda. |
| 7.             | Prepared the Report of Potential for Excellence                           | December 2015 to April 2016                                    | Under UGC XII <sup>th</sup> Plan guidelines                         | -   |
| 8.             | Two Workshop conducted in association with the Research Committee         | 12 <sup>th</sup> June, 2015<br>25 <sup>th</sup> February, 2016 | Major and Minor Research Project under UGC XII <sup>th</sup> Plan   | As many as 10 teachers submitted the projects.  |
| 9.             | Placement under CAS   | January, 2016,<br>25 <sup>th</sup> February, 2016              | Conducted by Dr. Hemlata k. Bagla and Discussion with IQAC Teachers | 17 teachers benefited in different stages of CAS  |

### REPORT OF INTERNAL QUALITY ASSURANCE CELL 2015 - 2016

The IQAC of the College organized several programmes for its stakeholders this year. The Cell was well prepared for the visit of the **Academic Audit Committee** on 15<sup>th</sup> September, 2015. The whole exercise was conducted smoothly.

The AQAR for 2015-16 was completed as soon as the University results were announced and submitted on 18<sup>th</sup> November, 2015.

On 17<sup>th</sup> and 18<sup>th</sup> November, 2015, a two-day workshop on “**Engaging Pedagogies in Teaching**” was conducted for faculty members. Teachers found it useful as they were exposed to new pedagogical techniques. The existing and time-tested pedagogies were also revisited with renewed enthusiasm and new insights. 31 faculty members participated in the workshop.

The IQAC also took up scrutiny of files of teachers who were due for placement under CAS. Teachers were briefed about filling the forms.

The junior most non-teaching staff benefitted immensely from the Certificate Programme on “**Enhancing Computer Skills**”. It was held module-wise in three sessions. At the end of the second session itself the participants were able to send emails to their friends and some proudly said they booked their train tickets online.

**Yoga and Meditation Sessions** were also held for non-teaching staff over a three-day period. **Ms. Bhairavi Mawani**, an Art of Living practitioner, facilitated this workshop which was conducted by **Art of Living** resource persons from 4<sup>th</sup> -7<sup>th</sup> February, 2016. This workshop helped the participants handle stress better.

As a part of the Value Education programme for students, a play on the **Teachings of Vivekananda** was staged on 17<sup>th</sup> February, 2016. Teachers and students enjoyed the two hour solo play by **Vivekananda Youth Connect Group**. The play entitled “**Yodha Sanyasi Swami Vivekananda**” dwelt on living a committed and value-based life. The students were enthralled by the mono acting of **Mr. Damodar Ramdasi** and were able to appreciate the leadership traits and values espoused by Swami Vivekananda.

The IQAC also prepared the Report and documents required for submitting the application of the College for the award of **Potential for Excellence** under UGC XII<sup>th</sup> Plan guidelines.

Two workshops were conducted in association with the Research Committee in June 2015 and February 2016 for teachers, to apprise them about the new online method of applying for Major and Minor projects under XII<sup>th</sup> Plan. Many teachers attended the session and were also able to successfully upload their proposals online.

In addition to the above, new **Certificate Courses on Android Applications** were suggested for I.T. and Computer Science students.

***XI. CALENDAR OF THE EVENTS 2015-2016 (TENTATIVE)***

↪ June

- ▶ College reopens on 8<sup>th</sup> June, 2015
- ▶ Commencement of S.Y & T.Y. classes
- ▶ Admission of F.Y. classes
- ▶ Registration for Clubs and Associations(from 4<sup>th</sup> week)
- ▶ Orientation for First Year Students - Commerce & Arts
- ▶ Filling of forms and Commencement of Additional Examination - Sem II & IV
- ▶ Enrollment - NSS

↪ July

- ▶ Filling up forms for A.T.K.T. examination
- ▶ Orientation for First Year students - Science
- ▶ Orientation for First Year B.M.M Students
- ▶ Graduation ceremony of Department of Mass Media.
- ▶ Seminar in I.T. Department
- ▶ Auditions for Talent Parade, Kiran Festival and other intercollegiate festivals, Selection for sports
- ▶ Orientation for First Year BMS/BBI/BAF/BFM Students
- ▶ Blood Donation Drive - NSS Programme
- ▶ Tree Plantation - NSS Programme
- ▶ C<sup>3</sup> (Career, Courses and Challenges) served by the Department of Mass Media

↪ August

- ▶ Unit Test for Unaided Courses
- ▶ Departmental activity - Presentations, Seminars and Workshops
- ▶ Talent Parade - Final
- ▶ Participation in Malhar and Umang Festivals
- ▶ Vidyasagar Late Principal K.M. Kundnani lecture series
- ▶ NSS Programme - Leadership Training Programme

↪ September

- ▶ Elocution Competition (Economics Department)
- ▶ A.T.K.T. Examinations
- ▶ Teacher's Day
- ▶ Beginning of Semester Examination
- ▶ Field trips and Industrial Visits
- ▶ Unit test for Unaided Courses
- ▶ Preliminary Examination for Semester V
- ▶ Anubhav - Research Forum of Teachers

## ☞ October

- ▶ Semester End examinations
- ▶ Additional Examination
- ▶ Industrial visits
- ▶ Diwali vacation 22.10.2015 - 15.11.2015
- ▶ University Examinations
- ▶ Disaster Management - NSS Programme
- ▶ SHP/CPCA : Guest Lectures / Workshop / Seminars / Visits

## ☞ November

- ▶ Results of I & III Semester Examination
- ▶ Departmental activities - Seminars, Workshop, etc.
- ▶ Vidyasagar Late Principal K. M. Kundnani Lecture Series
- ▶ Blitzkrieg (B.M.M. Festival)
- ▶ Selection for Human Right Debate
- ▶ Anandotsav - NSS Programme
- ▶ Unit Test - Unaided Courses

## ☞ December

- ▶ Annual Sports Day
- ▶ Human Rights Day Competition
- ▶ KIRAN Inter Collegiate Festival
- ▶ International Economics Convention
- ▶ Filling up of the A.T.K.T. examination forms
- ▶ Christmas vacation starts on 26.12.2015 - 01.01.2016
- ▶ NSS Camp - 23<sup>rd</sup> Dec. to 30<sup>th</sup> Dec., 2015

## ☞ January

- ▶ Placement week
- ▶ Roll Take Turn (Documentary Film making competition, Department of Mass Media)
- ▶ Unit Test unaided
- ▶ ANUBHAV Sharing of Research experience organised by Research Committee.
- ▶ Presentation by Faculty Members
- ▶ SHP/CPCA Activities & Presentation
- ▶ Annual prize distribution
- ▶ Joule - BAF/BBI/BFM/BMS

## ☞ February

- ▶ Annual A.T.K.T. examinations
- ▶ Preliminary Examination - Sem VI
- ▶ Practical Examinations
- ▶ Presentation : I.T & B.M.M Department
- ▶ SHP Entrance
- ▶ International Conference on 20<sup>th</sup> & 21<sup>st</sup> February

#### ☞ March

- Semester End Examination
- University Examinations
- SHP/ CPCA: Guest Lectures / Events

#### ☞ April

- University Examinations
- Additional Examinations - Sem II & IV
- SHP Entrance and Inauguration
- NSS Programme - Village Development

#### ☞ May

- Summer vacation begins from 1<sup>st</sup> May, 2016



## Best Practices

### Gender Issues Cell Activities

#### **Certificate Course in Gender Studies**

The Gender Issues Cell of K C College introduced a two month certificate course in Gender Studies. This course aims to promote a nuanced understanding of basic concepts in gender studies and build a critical feminist perspective on gender issues with an emphasis on participatory approaches and experiential learning.

#### **Gender Audit**

The Gender Issues Cell of K C College carried out a Gender Audit to assess whether we have been able to mainstream gender in all our activities be they teaching and learning, research, co-curricular or extra curricular. The final sample comprised 605 students, 22 teaching staff and 30 non-teaching staff member.

#### **Know Your Rights Workshop**

Organised in collaboration with Majlis, a feminist legal organisation in Mumbai, this day long programme aimed at educating and disseminating information about laws and legal avenues available to women in the areas of matrimonial rights, violence and sexual harassment at workplace.

#### **Orientation workshop and release of Gender Issues Cell Newsletter**

The Gender Issues Cell of K C College held its orientation programme to induct its newly enrolled volunteers. Around 60 new volunteers were inducted into the cell. The Principal addressed the students and underlined the importance of gender equality and gender sensitivity and urged them to work hard to make the campus a gender friendly space. The occasion also marked the release of the maiden issue of the GIC newsletter titled 'Celebrating Differences'. The cell also announced the commencement of its LGBT wing 'Because I am' that seeks to help students grappling with an identity crisis.

#### **Resurrecting Draupadi and Sita**

GIC organised a play titled 'Resurrecting Draupadi and Sita'. It was a subversive reading of popular Hindu mythologies of Ramayana and Mahabharata. The play was presented by an experimental theatre group.

#### **Self –defence Workshop**

Indian commando trainers **Major Deepak Rao** and **Dr. Seema Rao** were on campus to teach the female students self- defence techniques to keep themselves safe in potentially threatening situations.

### **Creative Expressions and Fund Raiser**

'Creative Expression:.... Towards a 'Gender Just World' was an art competition that was organised to bring out students' perceptions of a gender just world through visual art.

### **Workshop titled 'Unmasking Masculinity'**

The interactive lecture 'Unmasking Masculinity' was conducted by Civil Rights Activist, Prof. Vrijendra . The workshop dwelt on how masculinity is constructed in Indian society.

## **The Rotaract Activities**

The Rotaract Club's first event for the year was '**Chakachak – A clean up drive**'. A clean up drive was conducted in collaboration with other Rotaract Clubs across 30 railway stations of Mumbai in which the Rotaractors of K.C.College conducted the drive at Churchgate Railway Station. The next initiative by the club was a mega game event named '**The Lord of Street Games**', and a 'Trek' were organised to welcome the freshers. Along with the Trek, the team also celebrated '**International Friendship Day**'.

On the occasion of Friendship Day, the community service team organised '**Friends of Mumbai**' in which students went ahead and tied friendship bands to the Policemen in the city. '**Rural Olympics**' was a sports event in which arrangements to play games of Rural India were made for the members.

The club organized a seminar on **International Youth Day** informing them about their role as youth. '**Etiquettes**' was professional development program for the members.

During the **Independence Day celebrations**, the Rotaractors organised a community service event whose concept was to pick up thrown flags on the streets as a mark of respect towards our tricolour. The annual events like **Shutterbugs** and **Pranksters Pvt. Ltd.** were held the same month

In September, the club service team held '**Minute to Win IT**' which was a game event based on the popular game show. The Rotaract Club also participated in the Teachers' Day celebration. The month also witnessed the 9<sup>th</sup> Installation Ceremony of the Club in which **President Rtr. Kanish Jariwala** and his board of directors were inducted. The Club's first newsletter titled '**RCKC Times**' was launched during the Installation Ceremony.

On Ozone layer Protection Day, an event called '**OZZ Fest**' was held wherein the aim of the event was to let the members know important facts about the ozone layer and its depletion. Further in the month, '**Strato Futbalo**' was held which was a rink football tournament organised by the sports team.

The Club service team organised '**Gaming Week**', '**Stand Up Comedy**' and a '**Dandiya Night**'. Also, the community service team along with a group of members celebrated the alluring event of Navratri with the kids at the SVRR School. The team conducted '**Splash**' an event which was for kids with physical disabilities.

In the month of October, the team came up with '**Scavenger Hunt**' & '**Lighting Lives**' aimed at celebrating Diwali with underprivileged kids. The editorial team conducted '**Love Parade**', an event for aspiring writers. At the end of the month the members were taken for a trip to **Imagica**.

The first project in the month was '**Newsletter Launch**' in which the second newsletter of the club was launched. The next was '**Swacch Bharat Abhiyaan**' in which the members of the club decided to follow the cleanliness campaign adopted by the nation.

The professional development team of the club held '**Graphologist Interview**' which was an interview with reputed graphologist.

**'Freestyle Football'** was a football event planned by the sports team. The club supported the K.C.Model United Nations 3-day event in the way of providing logistics and organizational support.

On the occasion of **World Orphan's Day**, the club organised '**Happiness Hour**' a Joint Project. The concept was to spend quality time with the orphan kids on this day and make their time memorable. On the day of **26/11**, a '**Flashmob**' was a dance performance held at Churchgate Station, in the memory of our martyrs. '**Above the City Lights**' the annual Prom Night was held in D'bell Lounge.

**'Ab Ki Baar Pollution Nahi Yaar'**, the event was organised by the P. R team, in which they shot a video based on creating awareness about pollution. The club's annual project, known as '**Mera Avenue Mahan**' the Battle of the Avenues was held.

The month of December witnessed two mega projects of the club along with many other projects. One was '**Mega Medical Camp**' in which the members of the club volunteered for its parent Rotary's Medical camp event. Another event was '**Abhay – The Fearless**' in which retired army officials were felicitated and **Ltn. K.S Brar** was the chief guest for the Event.

## **Certificate Programme for Commerce & Arts (CPCA)**

KC College celebrated its Diamond Jubilee in the year 2014 and to commemorate this grand occasion, a new and innovative, one year certificate programme called, Certificate Programme for Commerce & Arts (CPCA) was initiated, for a select group of students from the second year of Commerce and Arts streams.

The objective of this programme is to build communication skills, develop other aptitude skills and inculcate research capabilities amongst students by training them in the above areas for a period of one year, at the end of which certificates will be awarded to them.

The first batch of CPCA 2014-15 graduated successfully and was awarded their certificates and honours at an elegant and dignified ceremony conducted in August 2015. The one year programme consisted of two modules, one conducted in October 2014 and the other in April 2015. These modules had several workshops and field trips for students.

Workshops conducted by eminent, experienced and erudite resource persons were held on topics such as : the techniques of good Power point presentation, advanced use of excel and word computer programmes, building communication skills, developing a critical appreciation of films, sensitization towards gender issues, imparting legal knowledge and inculcating research methodology. Students also learnt to control stress by making use of laughter yoga. They were given knowledge of cyber hacking in another session. Sessions on Business Etiquette guidance and career avenues after graduation helped them prepare for the future. Discussions on the changing socio-politico landscape in India with respect to historical changes expanded the participants' outlook.

Each of the students of CPCA Batch I worked on a research topic under a faculty member who guided and trained the student researcher in the broader perspective and finer nuances of research methodology and research paper writing. Students took up various topics such as “Infrastructure and economic growth and development in India”, “A study of the flourishing market of counterfeit FMCG products”, “Looking Back Moving Forward : Contemporization of Indian Mythology”, “To Explore the relationship between attachment styles, self-esteem and loneliness amongst adolescents”, “Significance of birth-order on emotional intelligence” and carried out intensive research on these, which resulted in a research paper.

Students were also taken on visits to the Bombay Stock Exchange to view stock and share trading as well as to learn about career avenues in that field. A visit to the newly renovated Aquarium enlightened them about varied marine life and a nature walk through the Bombay Port Trust Gardens broadened their knowledge about different plants and trees. A heritage walk in south Mumbai stimulated their interest in the architectural beauty of historical buildings.

CPCA participants worked hard under their Teacher Mentors in gathering and analyzing data for their research projects and for the first time learnt to apply research methodology and frame research papers. The culmination of their efforts was the final session held in July 2015 when external judges were invited to evaluate the participants' presentations of their research. Judges subjected students to a viva-voce and finally chose a best research paper and a best research presentation. A Valedictory function was held where all the participants were awarded certificates on the successful completion of the course and prize winners were felicitated.

A statistical analysis of the learning outcome amongst CPCA Batch I students showed a lot of skill up gradation, especially in computer applications. Participants also learnt to overcome inhibitions and interact effectively in business situations. However, major progress was achieved in research orientation that was imparted intensively throughout the course. Knowledge of new

topics like film appreciation and legal knowhow was engendered besides fostering greater sensitivity in participants towards gender related issues.

CPCA thus fulfilled its aim of capacity building and research inculcation in its first batch. Another group of 37 students are now enrolled in CPCA Batch II and one module of workshops has already been completed with them. A new social work component has also been added to the programme, wherein participants are required to work for a minimum of 30 hours, in the duration of the course, in a Non- government organization, so as to sensitize them towards underprivileged sections of society.

CPCA is an ongoing programme that aims to bridge the gulf existing in the market due to a lack of well trained and skilled graduates. It aims to instill necessary analytical, research and communication skills in its participants and also build social sensitivity towards the underprivileged sections of society.

### **SWOC ANALYSIS**

The SWOC analysis has been used strategically in every aspect of the translation of the vision and mission of the institution into actuality. This is evident in the assessment of the curriculum, pedagogical practices, infrastructure and feedback from multiple stakeholders to enable the administration take informed decisions. This has helped the institution identify key areas for improvement.

#### **STRENGTHS**

- A visionary with strong, stable and responsive leadership in the form of the Principal to ensure sustained academic growth for the institution as well as project the institution at the international arena.
- An encouraging management who support academic and infrastructural expansion through timely financial aid.
- Financial aid is made available to deserving and needy students through several scholarships.
- A committed and motivated faculty who are involved at every stage of the student's growth.
- The institution provides the faculty, avenues for professional development.
- Learning beyond the classroom through practical tasks ,internships, assignments and live projects.
- A vital contributor to community development and outreach programmes.
- Sustaining networks with institutions of repute.
- A vibrant campus atmosphere supporting cultural and economic diversity.
- The provision for techno savvy classrooms and training and orientation provided for its optimum use.
- Excellent research initiatives and output by the faculty as the institution is an Arts Science and Commerce College.
- Extremely active placement cell and a cooperative Alumni association.
- A proactive approach by the Principal and the faculty to promote gender equity among students.
- Students from the lower and economically weaker sections of the society benefit from freeships and waver in tuition fees.
- Students get the unique opportunity to interact with renowned scientists, entrepreneurs and celebrities.

## WEAKNESS

- Limitations in infrastructural expansion due to space constraint.
- With the current CBGS (Credit Based Grading System) of evaluation , creating and organizing additional pedagogical inputs becomes limited.
- Decline in enrolment in pure sciences programmes due to the increase in options for self financed semi professional courses
- Limited consultancy as teaching workload at the UG level leaves faculty with very little time.

## OPPORTUNITIES

- The vision of the College makes it imperative to engage in socially relevant programmes such as village development scheme, voluntary blood donation camps, AIDS awareness programmes, disaster management skills, and gender sensitization sessions.
- The institution has an ISSN in house journal to encourage the faculty to publish their research work besides getting published in national and international journals.
- A centrally located prestigious institution of the city and it is viewed by a lot of international universities for possible linkages.
- Co-operative and supportive management which enables smooth academic and administrative activities in the institution.
- The institution has been the seat of learning for 60 glorious years encouraging most of the departments to apply for UGC sponsored conferences.

## CHALLENGES

- Creation of space due to increasing number of students.
- To further encourage faculty to pursue doctoral and post-doctoral studies.
- To make teaching and non-teaching staff more techno savvy.
- To encourage and sustain green practices with increase in the use of internet and to promote paper-free communication.
- Need for introduction of more add- on courses for the benefit of the students