

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

All the laboratories and equipment are under the general maintenance of college staff who are trained and they also attend to minor adjustments and repairs. Technically complex and costlier machines are under the maintenance of manufacturer/supplier technicians. Annual maintenance contracts are in place for equipment.

Time tables are prepared in the beginning of the year to ensure proper utilization of the laboratories, sports complex, computers and classrooms. All Computers, both hardware and software, networking and all such matters are maintained by the in-house engineers as well as technicians supplied by AMC vendor.

Library times for the purpose of issuing of books, to use reading rooms are decided at the beginning of the year.

Smart Boards, Air-conditioners, Lift and Fire-fighting equipment are under AMC to authorized service personnel of vendors or other service providers under AMC

Electrical and plumbing maintenance is by in-house personnel. Drinking water supplied through purifiers and coolers are under AMC.

Office equipment are under comprehensive contracts to the vendors/ suppliers.

Building maintenance is looked after by our in-house civil engineer to coordinate with the civil contractors to carry out regular repairs and also organizes periodic structural audit by qualified civil engineers.